



**THE WESTIN**  
WESTMINSTER

## AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE		START DATE:	END DATE:	# EVENT DAYS
COMPANY NAME		ONSITE CONTACT NAME		BOOTH #
STREET ADDRESS		CITY	State	ZIP CODE
TELEPHONE NUMBER		DELIVERY DATE	DELIVERY TIME	
EMAIL ADDRESS		PICKUP DATE	PICKUP TIME	
ORDERED BY:				

**3756exhibits@Encoreglobal.com. Once the form is received, a PSAV representative will contact you for payment information.**

**PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.**

<b>Prices listed charged per event</b>		
MONITORS	QTY	Price
24" Monitor with Table Stand		<b>\$344.39</b>
32" Monitor with Floor Stand		<b>\$525.49</b>
42" Monitor with Floor Stand		<b>\$887.90</b>
55" Monitor with Floor Stand		<b>\$1,166.67</b>
80" Monitor with Floor Stand	Contact Encore for a Quote	

VIDEO/DATA DISPLAY	QTY	Price
Laptop		<b>\$348.47</b>
Apple iMac		<b>\$609.25</b>
LCD Projector	Contact Encore for a Quote	

CUSTOM ITEMS	QTY	Price
Laptop Sound		<b>\$216.05</b>
Uplight		<b>\$132.41</b>
Speaker Phone		<b>\$368.26</b>

<b>Price listed charged per event</b>		
EXHIBITOR POWER PACKAGE	QTY	Price
<b>120V - 10 AMP</b>		<b>\$279.98</b>
Includes Power Strip Extension Cord		
Includes Tax and Service Charge		
INTERNET ACCESS	QTY	Price
Wired Internet Connection		<b>\$200</b>
Wireless Internet Connection		<b>\$100</b>
Dedicated Bandwidth	Contact Encore for a Quote	

SPECIAL REQUESTS

**\* Pricing is inclusive of tax, service charge, & LDW  
\* Labor charges may apply**

To guarantee equipment availability and advanced rate, this order form should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a 5 hour minimum.

**TAX EXEMPT STATUS:** If you are exempt from payment of sales tax, we require you to forward and exemption certificate for the state which the services are to be provided.

**Cancellations:** Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or "no shows" are subject to the full amount of the order to include installation, drayage, and tax.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_